



The **Archivists Round Table**
of Metropolitan New York, Inc.

Monthly Board Report: October 1, 2018

Present:

Cristina Vignone
Deidre Dinnigan
Jennifer Neal
Margot Note
Amye McCarther
Philip Pappas
Marcos Sueiro Bal
J.E. Molly Seegers
Sarah Bellet
Ostap Kin

Absent:

Karen Trivette
Ashley Levine

Board Reports:

President

Open Issues and Discussion Items:

- Regional Archival Associations Consortium (RAAC)'s survey to determine continued membership in the National Coalition for History (NCH)
 - Does your organization consider RAAC's continued support of NCH to be worthwhile? (Yes/No/Free Response)
 - Does your organization feel they have directly benefited from RAAC's NCH membership? (Yes/No/Free Response)
 - Would your organization contribute money towards RAAC's membership in NCH? (No/If yes, please indicate how much in the second option)
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Past President

Open Issues and Discussion Items:

- Awards Ceremony
 - Venue/catering secured
 - Awardees selected, notified, confirmed:
 - Archival Achievement: Kenneth Cobb
 - Educational Use of Archives: Greater Astoria Historical Society
 - Innovative Use of Archives: Rhizome/Webrecorder



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Outstanding Support of Archives: The Robert A. & Elizabeth R. Jeffe Foundation

A.R.T. Volunteer of the Year: Bonnie Marie Sauer

- Working on event for ceremony in Wild Apricot
 - Need social media blasts to go out
 - Need someone to read the Mayor's Proclamation at the ceremony
 - Need to order (5) frames for certificates that measure 8.5 x 11 inches
 - Bought from Bed Bath & Beyond last year
 - Awards Committee member, Kerri Anne Burke, can be reached at kab350@gmail.com while I am away (Oct 01-09)
 - SAA/RAAC NCH matter (Cristina to address)
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Vice President

Open Issues and Discussion Items:

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Programming

Open Issues and Discussion Items:

- Events
 - October - R & Company
 - November - Education event?/Book discussion
 - December - Puerto Rico benefit
 - Potential partnership with ArchiRED (PR archives assn.)
 - Spanish-language webinars
 - Collections care
 - Emergency planning
 - Grant writing
 - Giving Tuesday social media campaign with ARLIS/NA
 - Early 2019
 - Trisha Brown Dance Co.
 - Merce Cunningham Trust
 - Labor issues panel
 - Other items
 - Shared calendar for announcements/social media?
 - Metropolitan Archivist
 - Re-launch date? (perhaps sync'd with NYAW?)
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Secretary

Open Issues and Discussion Items:

- Proclamations
 - Mayor
 - Borough President
 - Certificate of Insurance for 10/24 Awards Ceremony
 - Request form on ART Google Drive Insurance folder
 - Certificate on ART Google Drive Archives Week folder
 - Tax exempt form for 10/24 Awards Ceremony
 - New Tax Info folder created on ART Google Drive for tax documentation
 - Need updated list for committee members on website from each director:
<https://www.nycarchivists.org/Volunteer>
 - Finalized monthly board reports to go on drive with naming scheme in ART Google Drive, eg 2018-October-Board-Report
 - Updating board position manuals
 - Materials for ART Archives (past board member files)
 - Need someone to take over secretary duties 10/13-10/25: website, proclamations
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Treasurer

Open Issues and Discussion Items:

- Financial Update
 - Banking Update
 - PO Box renewed
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Advocacy

Open Issues and Discussion Items:

- Issued statement to the NYC Charter Revision Commission to advocate that heads of NYC Department of Records and Information Services (DORIS) be trained archivists, librarians, and/or record managers (and not political appointees)
 - Members of Advocacy Committee attended Manhattan public hearing on 9/27 and will plan to attend follow-up hearings.
 - Can we issue a fact sheet (handout) to publicize this initiative at the Symposium?
- Considering topic of “tension between advocating for greater inclusivity and greater professionalism in the archives profession” as the first of a series of casual conversations.



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Outreach

Open Issues and Discussion Items:

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Membership

Open Issues and Discussion Items:

- Routing of e-mails - can we change this together?
 - NYU MIAP session - 9/25 with Sarah
 - Queens - working on date
 - Pratt - working on date
 - Board vote: switching from Yahoo Groups to Google Groups
 - Board voted unanimously on 10/1/2018
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Education

Open Issues and Discussion Items:

- Symposium registration up and running
 - Four additional volunteers for symposium
 - New date for Dr Kirschenbaum: April 17 at NARA
 - 2017 Symposium videos up: <https://vimeo.com/album/5440019>
 - Getting membership emails
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Publications

Open Issues and Discussion Items:

- Exploring publishing houses to order review copies
 - Communication with authors re. potential material for blog
 - Domain name and fees
 - Content Management System (CMS) of ART website
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Communications

Open Issues and Discussion Items:

- Updates on SM accounts
 - Outside Archival Inquiries
 - New Accounts/Passwords
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