



The **Archivists Round Table**  
of Metropolitan New York, Inc.

**Next Board Meeting: February 5th, 2018**

**Present:**

Karen Jamison Trivette, President  
Cristina Vignone, Vice President  
Katherine Martinez, Secretary  
Ashley Levine, Director of Advocacy  
Margot Note, Treasurer  
Marcos Sueiro Bal, Director of Education  
Amye McCarther, Director of Programming

**Call In:**

Lindsay Anderberg, Director of Outreach (*On Leave*)

**Absent:**

Rossy Mendez, Director of Communications  
Rebecca Chandler, Director of Membership

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**Agenda:**

*Open Issues and Discussion Items:*

1. Bonnie Marie Sauer -- NEA/ART Joint Conference report
2. Committee Report Highlights (All Directors/Officers, round robin)
3. NYAW 2018 (Oct 17-24) (KT and All)
4. Symposium date and site (MS)
5. What ways can your home institution participate?
6. Awards Ceremony date and site (KT)
7. Metropolitan Archivist Editor/Publications Committee Director -- status of special election (KT and CV)
8. ART archives -- Hire intern to reconcile finding aid with material holdings (KT and KM)
9. Any other business (All)

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**General**

**Bonnie Marie Sauer, ART NEA Meeting Update**

- Agenda and schedule should be available this week



## The **Archivists Round Table** of Metropolitan New York, Inc.

- Rossy: Communications Committee will be announcing through channels, Katie will post to the website
- Something to consider: would Advocacy Committee like to meet during the conference to connect people and discuss ideas related to the theme

### **Elections**

- Board Members should consider approaching individuals they believe would serve well
  - Open positions:
    - Communications
    - Vice President
    - Secretary
    - Membership
    - Outreach
    - Publications Committee Director: Metropolitan Archivist and On the Record
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## **Board Member Reports**

### **President**

- ART archives -- next steps
- Elections to come in May/June 2018
- Mailbox key status -- need to get a copy made

### **Vice President**

- NEA-A.R.T. Scholarship -- Selection of Winners
- Rossy and Katie: Communications Committee will be announcing through channels, Katie will post to the website

### **Programming**

- January event - pending confirmation
- Considering reading event in the spring
- Upcoming programs in performance archives
- New York Archives Week 2018
  - October 17th-24th, 2018
  - Possibly consider the New Museum Theater or Sky Room for the Awards Ceremony.
  - Tentative Date: October 24th or 25th, 2018
  - Karen will be sharing budget details with Amye.

### **Secretary**



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- Will be discussing the ART Internship scheduled this semester and status of applications
  - Currently we have 13 applicants
  - Margot/Karen/Katie: Need to discuss tax details and stipend distribution

### **Treasurer:**

- Treasurer's report and tax filing update
- Balance sheet has been reporting well
- Karen will be contacting our accountant re. ART taxes

### **Advocacy**

- Investing in Archivists event set for 2/22 at the Municipal Archives (Reading Room)
  - 3 speakers confirmed:
    - Yue Ma, Director for Collections and Research, Museum of Chinese in America
    - Elena Rossi-Snook, New York Public Library Reserve Film and Video Collection
    - Julianna Monjeau, Archivist, Public Design Commission of the City of New York (Awaiting confirmation)

### **Communications**

End of year social media report:

Facebook- 492 likes, up 55 likes this year

Twitter- 3448 followers, up around 120 this year

LinkedIn- 873 members

### **Membership**

- Reaching out to library programs again in the hopes of having student socials. I'll be in touch with possible dates - please come if you can!

### **Education**

- Tentative week of April 9 for xmp workshop by Leonard Rosenthal  
Pay \$500, split costs and income equally with METRO?
- Final video edits for Symposium by next week

### **Outreach**

- We are having our first meeting of the year on Jan 22. We'll determine a theme for the May Outreach event so we can begin to plan.