

ARCHIVISTS ROUND TABLE OF METROPOLITAN NEW YORK, INC. BOARD MEETING
November 13, 2012

Present:

President, Rachel Chatalbash
Vice President, Pamela Cruz
Treasurer, Mitchell Brodsky
Secretary, Melissa Bowling
Director, Education Committee, Karen Murphy
Director, Membership Committee, Anne Petrimoulx
Director, Outreach and Advocacy Committees, Janet Bunde
Director, Programming Committee, Nick Pavlik

Absent (Excused):

Director, Communications Committee, Ryan Anthony Donaldson

BOARD VOTES TAKEN SINCE THE MEETING OF SEPTEMBER 10, 2012

- September 23-24, 2012: The Board voted that ART should move forward to support The Hart Island Project with advocacy efforts, general support, alerting ART Members, etc.
- October 15, 2012: The Board voted to hire John Seckler to work on ART brand redesign.
- November 7, 2012: The Board voted and approved the Outreach Committee to purchase flash drives, customized with the ART logo, to be given to participants in this year's K-12 Archives Education Institute.

Additional votes follow in **bold**.

DISCUSSION OF NEW BUSINESS

Motion to approve September 10, 2012 Board meeting minutes. **The Board voted and approved the minutes on the condition of one edit (“President” being added back to the President’s Report).**

Hurricane Sandy Disaster Recovery was discussed. The Advocacy Committee is generating ideas, one of which was the printing of an informational leaflet. **The Board voted and approved funding for printing costs of this leaflet.** NEDCC, Alliance for Response, and METRO websites all have useful Hurricane Sandy and general disaster recovery information; ART has been directing people and institutions to these resources. The Board discussed other ways ART can support disaster planning and recovery.

Taxes were discussed. The Treasurer will file the taxes before the deadline.

The SAA Regional Summit Minutes were reviewed and discussed. Additionally, through the efforts of ART, the list of regional archives groups has been updated on the SAA website. Recommendations from the Summit will be presented to the SAA Council in January 2013.

The New York Archives Conference was discussed. Hurricane Sandy added a glitch to planning for sessions; the Board discussed strategies to keep planning on track.

The issues of ART electronic records, archives storage and transfer of documents were discussed.

Education workshops were discussed. Co-sponsored workshops were discussed, as well as ART only workshops.

The Outreach and Advocacy Committee Director updated the Board on the K-12 AEI and a blog posting regarding how to establish a regional advocacy committee was discussed.

The Programming Director provided an update on the ART holiday party. Progress is being made and the location has been determined. The annual gift drive was discussed.

Education Committee Director election and nominations for 2013 were discussed. The election of the new Education Director the committee members will happen at the holiday party.

Wild Apricot integration with WordPress was discussed.

The Secretary will form an ad hoc committee to evaluate the ART Archives and records management needs.

Honorary memberships and documentation of lapsed memberships were discussed. The President mentioned that Honorary Memberships need to be updated.

The President reminded the ART Board of her recent decision to relocate to New Haven, CT, to accept a new employment position to take effect end of November 2012. The Board discussed this decision and its impact on ART business initiatives and is pleased to report that Rachel Chatalbash will continue in the position of President, ART, through the end of her term, June 2013.

The following reports were also presented at the meeting:

1. President's Report
2. Vice President's Report
3. Treasurer's Report
4. Communications Committee Report
5. Education Committee Report
6. Outreach and Advocacy Committee Report
7. Programming Committee Report
8. Membership Committee Report
9. Secretary's Report